

Please read these Terms and Conditions carefully. By completing a Class Enrolment Form, a Course/Workshop Booking Form or booking a Private Lesson, you are agreeing to these Terms and Condition and accepting them on behalf of your child. "JDSDC", "we" or "us" refers to Jo De Souza Dance Centre. "The Principal" refers to Jo De Souza.

GROUP CLASSES

Fees

Fees are payable termly in advance. All fees are to be paid in full and by the date specified by the principal; prior to the start of term. Failure to do this may result in your child losing their place. If there are any problems making payment you must contact us immediately.

Cancellation

Should you wish to cancel classes, we require a full terms notice in writing, or terms payment in lieu of notice.

COURSES AND WORKSHOPS

Fees & Booking

The course fee together with a completed Course Booking Form must be submitted to secure your place. Until your payment is received, we will not be able to guarantee your child's place on the course.

Cancellation

Should you need to cancel your place, please inform us as soon as possible. Refunds are only given in exceptional circumstances and at the principal's discretion.

PRIVATE TUITION

Fees

All private classes are to be paid in advance or at the time of the class. Future classes will not be guaranteed if payments are not received.

Cancellation

Should you need to cancel a private lesson, please inform us as soon as possible. A £15 fee will be required to cover the costs incurred by the principal for each hour cancelled.

PAYMENTS

Payments can be made via bank transfer or by cash. Please contact Jo De Souza for bank details. For all fees paid by bank transfer, please use the student's name as a reference for the payment.

LATE PAYMENT

An administration fee of £10 is applicable on late payments. Refunds are only given in exceptional circumstances and at the management's discretion.

ABSENTEEISM

If a class is missed due to illness or prior commitments, please inform the principal as soon as possible. A refund or deduction in fees will not be offered.

Persistent absence may prevent your child from progressing with other members of the class. We therefore reserve the right to change the level of study if deemed necessary and will discuss this with you if required.

CONDUCT AND UNIFORM

Students are expected to wear the correct uniform to all group classes and be neatly groomed. For all courses and private tuition, your own appropriate dance attire will be accepted.

Students are expected to conduct themselves in a polite and professional manner at all times. Unacceptable behaviour will result in a warning and potential expulsion.

CANCELLATION BY US

Should we need to cancel a class, we will, where possible, offer an alternative date and/or venue. Should this be unacceptable then a whole or part refund will be offered at the discretion of the principal.

MEDICAL

Any relevant medical information must be disclosed before attending the first class in writing.

PHOTOGRAPHY

Photography and recording in classes is prohibited, unless authorized by the principal. Professional photography may take place during classes for use for JDSDC marketing purposes. This includes website and social media. By signing in agreement with these terms and conditions you are agreeing for pictures to be used. If you do not wish for images to be used this should be indicated to the principal in writing.

PLEASE NOTE: THE STUDIO ADDRESS BELOW IS NOT A POSTAL ADDRESS. PLEASE CONTACT JO DE SOUZA IF YOU WISH TO SUBMIT FORMS OR PAYMENT BY POST.